

C O N F I D E N T I A L

PROCUREMENT DIVISION WEEKLY REPORT FOR

PERIOD ENDING 10 January 1984

1. Progress Report of Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest That Have Occurred During the Preceding Week:

25X1 a. Meeting on Wang: On 09 January 1984, [REDACTED], ADP &
25X1 Engineering Branch/PD/OL, recently assigned WANG Contract Adminis-
trative Officer met with [REDACTED] Word Processing
Branch/ODP, who is Contracting Officer's Technical Representative
(COTR) for WANG. The objective of the meeting was to explore
avenues to improve user satisfaction, execution of the Contract,
25X1 and other trouble areas. Positive suggestions were made and a
25X1 follow-up meeting is arranged for next week. [REDACTED]
[REDACTED]

b. Processing of Wang Requisitions by General Purchasing Branch/PD: A status inquiry was made by the Office of Data Processing, Word Processing Branch (ODP/WPB) to Procurement Division, Automatic Data Processing and Engineering Branch (PD/ADP&EB) regarding a list of 39 requisitions that were sent to PD's General Purchasing Branch (GPB). A check with PD/GPB and their Wang status report revealed that 24 requisitions had already been processed, 6 requisitions were waiting on further action by the requesting office, 5 requisitions were not received by PD/GPB, and the remaining 4 requisitions were in the process of acquisition. Overall, the procurement process is proceeding smoothly averaging a turnaround time of five to seven working days. However, there is some confusion regarding status tracking of requests (See above). The eventual augmentation of the ODP/WPB with a Log generalist is expected to end this confusion. [REDACTED]
25X1 [REDACTED]
25X1 [REDACTED]

25X1 c. Agency Contract Review Board (ACRB) Review of Proposed Contract with Electronic Data Systems Federal Corporation (EDSFC): At the 10 January meeting of the ACRB, [REDACTED] of
25X1 Production & Services Contracts Branch/PD presented a case for sole source procurement of engineering services from EDSFC

25X1 WARNING NOTICE
INTELLIGENCE SOURCES
OR METHODS INVOLVED



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procurement of engineering services from EDSFC in the amount of \$700,000. The board recommended Director of Logistics approval with several reservations. Issues discussed and resolved by the board included concerns whether or not the services were being provided in a manner that constituted personal vs. non-personal services, and the utilization of contractor employees who are Agency retirees.

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d. Office of Communications (OC) FY 1984 Procurement Planning:
As a result of discussions with OC Planning Staff in mid-October, [redacted] Chief, Management & Liaison Staff, OC has assembled a detailed listing of all FY 1984 planned procurement actions within OC. Further meetings will be held with Mr.

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[redacted] regarding refinement of the data provided in this document which is the first comprehensive procurement planning document received from OC. This data will be an invaluable tool to assist PD in providing timely, well coordinated procurement support, and OC has committed to providing periodic updates as their procurement plans are revised. [redacted]

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3. Significant Events Anticipated During the Coming Week:

None

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